

## British Sleep Society – Education Lead

The BSS Education Lead is responsible for the running of the Education Subcommittee. The Education Lead answers to the BSS Executive Committee and officers and, as such, holds a co-opted position on the board.



### Main roles:

- To coordinate, organise, manage and initiate educational activities of the BSS in alignment with the BSS strategic vision and educational priorities (see below).
- Core involvement in organisation of all educational activities of the Society, including programme design, identification and invitation of speakers, identification of sponsors and liaising with BSS Admin team and Executive Committee.

Portfolio of activities includes:

- Webinars
  - Conferences
  - BSS Biennial Scientific Congress (biennially; next in November 2021)
  - BSS Hands-On and Writers Retreat (biennially; next in 2022)
  - International Sleep Medicine Course (ISMC) in collaboration with the Dutch and Belgian Sleep Societies (annually, but held in UK triennially; next in 2023)
  - Other *ad hoc* meetings and conferences
- Organise and lead meetings of the Education Subcommittee as required (4-6 meetings per year, dependent on current activities).
  - Attend BSS Executive Committee meetings (bimonthly) and feed back on behalf of the Education Subcommittee.
  - Facilitation of educational activities when live, including chairing sessions, networking with attendees and sponsors, presenting at (A)GM and supporting the BSS Admin team.
  - Representing the BSS at meetings, webinars, courses and other events.
  - Identifying opportunities for new educational activities to support the mission and aims of the BSS.

### Essential skills/experience:

- Excellent communication and networking skills.
- Excellent organisational and teamworking skills.
- Extensive sleep professional experience.
- Current British Sleep Society member in good standing.
- Commitment to attend online and face-to-face (sub)committee meetings throughout tenure.
- Long-term vision of educational commitment to excellence in the field of Sleep/Sleep Medicine.
- Good/outstanding English (written / spoken)

### Desirable skills/experience:

- Experience in teaching and learning.
- Experience of devising and running educational courses, conferences and meetings.

## Our Mission & Vision

Our Mission statement sets out who we are as an organisation and what we do. Our Vision statement explains what we seek to achieve together over the next five years. Together these statements define our purpose and outlook (Figure 2).



Figure 2 – Our Mission and Vision

## Our Strategic Priorities

Our Strategic Priorities define the way the British Sleep Society will operate. They serve as a focus for the way we will organise our activities. Our priorities are (Figure 4):

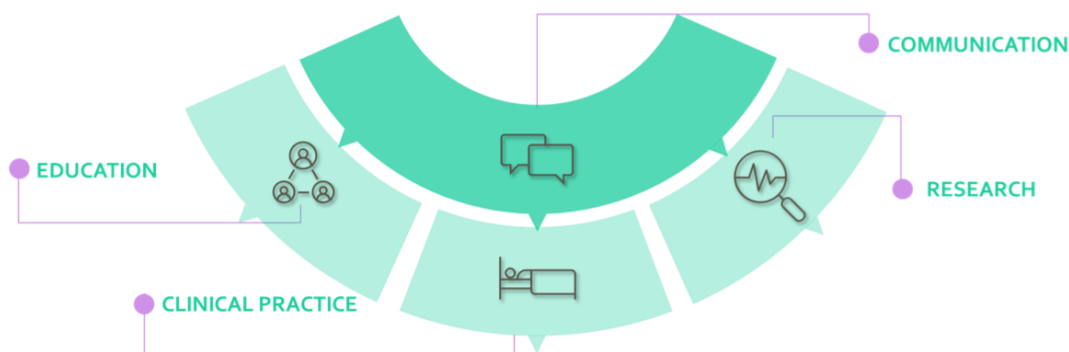


Figure 4 – Our Strategic Priorities

### Education

We recognise the need to continuously build our own skills and knowledge, and to teach what we know. We will ensure sleep health professionals can excel in their work by improving access to, and quality of education in sleep science.

<https://www.sleepsociety.org.uk/bss-strategy/>